## MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT REGULAR MEETING ~ BOARD OF TRUSTEES September 8, 2015 AGENDA DISTRICT BOARD ROOM 1919 B Street, Marysville, CA 95901

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjusd.com – Select: "Board" and "Agendas and Minutes"].

#### 5:00 P.M. ~ OPEN SESSION CONFERENCE ROOM #1

#### **CALL MEETING TO ORDER**

#### ROLL CALL

Mr. Bernard P. Rechs, President	
Mr. Glen E. Harris, Vice President	
Mr. Jim C. Flurry, Clerk	
Mr. Anthony Dannible, Trustee Representative	
Mr. Jeff D. Boom, Member	
Mr. Frank J. Crawford, Member	
Mr. Randy L. Rasmussen, Member	

#### CLOSED SESSION CONFERENCE ROOM #1

The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.

#### 1. <u>CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION</u>

DISCUSSION

Pursuant to Government Code §54956.9(b), the Board will meet in closed session to discuss significant exposure to litigation in one (1) potential case.

#### <u>RECONVENE TO OPEN SESSION</u> <u>5:30 P.M. ~ REGULAR MEETING</u> Board Room

#### PLEDGE OF ALLEGIANCE

Glen Harris, Vice President to the Board of Trustees.

#### ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

#### STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

Madeline Baker, MHS Student Representative to the Board of Trustees.

#### SCHOOL REPORT

Marysville High School — See Special Reports, Pages 1-5.

#### **COMMENTS FROM BOARD MEMBERS**

#### **OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD**

- Marysville Unified Teachers' Association
- Operating Engineers Local Union #3
- California School Employees' Association #326 and #648
- Association of Management and Confidential Employees
- Supervisory Unit

#### PUBLIC COMMENTS

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. <u>Comments are limited to a maximum of three minutes</u> per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3"

#### How do I get an item placed on a meeting agenda for discussion?

If members of the public wish to have an item agendized for discussion or action, they are required to (1) submit a letter describing the issue to be agendized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

#### SUPERINTENDENT'S REPORT

#### **SUPERINTENDENT**

#### 1. <u>APPROVAL OF MINUTES</u>

◆Minutes from the regular board meeting of 8/25/15.

#### 2. <u>CONSENT AGENDA</u>

The Board is requested to approve the Consent Agenda items under Educational Services, Categorical Services, Student Discipline and Attendance, Purchasing Department, Personnel Services, Business Services, and Facilities and Energy Management Department. Please refer to details where these items are described fully.

#### EDUCATIONAL SERVICES

#### 1. <u>OVERNIGHT FIELD TRIP — INDIAN EDUCATION</u>

#### Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the overnight field trip for Indian Education to attend the 16<sup>th</sup> Annual Traditional Archery Shoot in Petaluma, California on 9/25/15-9/27/15.

#### Background~

Indian Education is requesting to take eight students with one district employee and two MJUSD approved chaperones. Students who are actively involved in the archery program will be able to participate in the tournament. Students will gain experience in competing in outdoor field archery. The program has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

#### Recommendation~

Recommend the Board approve the overnight field trip.

## 2. <u>OVERNIGHT FIELD TRIP — INDIAN EDUCATION</u>

#### Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve an overnight field trip for Indian Education to attend the DQ University Pow Wow in Davis, California on 11/6/15-11/8/15.

#### Background~

Indian Education is requesting to take nine students with one district employee and three MJUSD approved chaperones. Students will experience hands-on involvement in one of the main social aspects of the American Indian culture by seeing the only Native-American-owned College in California. The program has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

#### Recommendation~

Recommend the Board approve the overnight field trip.

#### 3. <u>OUT-OF-STATE FIELD TRIP — MARYSVILLE HIGH SCHOOL</u> Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve an out-of-state field trip for the Marysville High School FFA to attend the Annual FFA National Convention in Louisville, Kentucky on 10/23/15-11/1/15.

CONSENT AGENDA

# **CONSENT**

#### AGENDA

#### <u>CONSENT</u> AGENDA

MOTION

MOTION

#### (Educational Services - continued)

#### Background~

Marysville High School is requesting to take 17 FFA students with two district employees. Students will participate in leadership workshops, career fair, business sessions, and attend motivational speaker sessions. In addition to the conference, the students will visit universities and educational locations in New Orleans, Memphis, Nashville, and Louisville. The school has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

#### Recommendation~

Recommend the Board approve the out-of-state field trip.

#### 4. <u>OVERNIGHT FIELD TRIP — MARYSVILLE HIGH SCHOOL</u> Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve an overnight field trip for the Marysville High School Key Club to attend the Regional Training Conference in Stony Gorge Reservoir Camp, Glenn County, California on 9/12/15-9/13/15.

#### Background~

Marysville High School is requesting to take ten Key Club students with two district employees. Students will attend workshops that may include the following: membership development, service projects, fundraising, member recognition, running for office, officer workshops, district projects, Kiwanis Family, major emphasis project, and Key Club 101. The school has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

#### Recommendation~

Recommend the Board approve the overnight field trip.

#### 5. <u>OUT-OF-STATE FIELD TRIP — MCAA</u>

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve an out-ofstate field trip for the Marysville Charter Academy for the Arts (MCAA) Shakespeare's Players Club to attend the Ashland Shakespeare Festival in Ashland, Oregon on 9/29/15-10/2/15.

#### Background~

MCAA is requesting to take 35 students with two district employees and two MJUSD approved chaperones via private charter to the Shakespeare Festival in Ashland, Oregon. Students will attend six plays and participate in acting workshops. The school has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

#### $Recommendation \sim$

Recommend the Board approve the out-of-state field trip.

# CONSENT

# <u>AGENDA</u>

<u>CONSENT</u> <u>AGENDA</u>

#### CATEGORICAL SERVICES

#### 1. <u>GRANT AWARD NOTIFICATION — CARL D. PERKINS CAREER AND</u> <u>TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006</u> Burnage of the grand a item

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the Carl D. Perkins Career and Technical Education Improvement Act of 2006 grant award notification in the amount of \$105,387.

#### Background~

The MJUSD career and technical education programs will utilize Carl D. Perkins funds to strengthen the academic and career technical skills of students who participate in career technical education programs. The district received the grant award notification on 8/24/15 stating to return the signed award to CDE by 9/4/15. It was determined to return the signed notification before being agendized for Board approval on 9/8/15 to avoid jeopardizing the funding.

#### Recommendation~

Recommend the Board accept the grant award notification. See Special Reports, Page 6.

#### STUDENT DISCIPLINE AND ATTENDANCE

#### 1. <u>MOU WITH ALLYN SCOTT YOUTH & COMMUNITY CENTER FOR THE</u> INDIAN EDUCATION PROGRAM

#### Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the MOU with the Allyn Scott Youth & Community Center for the Indian Education Program in the amount of the following from September 2015 to May 2016: Archery (37.50 per day) and Winter Pow Wow (425 for one-day event on 2/20/16) and other fees per the terms of the MOU.

#### Background~

The American Indian Education Program serves over 1,600 American Indian students within the Yuba-Sutter area. The AIEP sponsors two cultural activities open to students in Yuba-Sutter area. The first cultural activity is an archery program free for youth. Staff offers coaching in the sport of archery, two days each week, from September through May. The sport of archery is a skill that offers individual achievement, builds positive self-esteem, and teaches life-long traditional skills. The annual Winter Pow Wow is a cultural event open to the community. This event supports and promotes the social structural activities of the American Indian people as well as a forum for cultural education for the community.

#### Recommendation~

Recommend the Board approve the MOU. See Special Reports, Pages 7-8.

#### 2. <u>GRANT AWARD NOTIFICATION — AMERICAN INDIAN EARLY</u> <u>CHILDHOOD EDUCATION</u> *Purpose of the agenda item~*

The purpose of the agenda item is to request the Board accept the American Indian Early Childhood Education grant award notification in the amount of \$80,857.

#### CONSENT AGENDA

# <u>AGENDA</u>

CONSENT

CONSENT

AGENDA

(Student Discipline and Attendance/Item #2 – continued)

#### Background~

The MJUSD American Indian Education Program provides supplemental and extended day instructional programs to meet the needs of American Indian students. The Early Childhood Education Program is designed to develop and test educational models that increase competence for American Indian children in pre-kindergarden through grade four.

#### Recommendation~

Recommend the Board accept the grant award notification. See Special Reports, Page 9.

#### PURCHASING DEPARTMENT

#### 1. <u>PURCHASE ORDERS PROCESSED IN AUGUST 2015</u> Purpose of the agenda item~

CONSENT AGENDA

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for August 2015.

#### Background~

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders processed in August 2015 has been provided for Board review. The report is sorted by location and includes a fund recap and change order detail.

#### Recommendation~

Recommend the Board ratify the purchase order transactions for August 2015. See Special Reports, Pages 10-26.

#### 2. <u>AGREEMENT WITH ADVANCED INTEGRATED PEST MANAGEMENT</u> Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Advanced Integrated Pest Management for squirrel control at Marysville High School in the amount of \$200 per month.

#### Background~

An increase in squirrel activity at Marysville High School has caused a need for professional treatment. A proposal was received from the district's pest control service company, Advanced Integrated Pest Management, for monthly squirrel control service including the entire Marysville High School campus and areas surrounding the District Office. The scope of service would include the installation of squirrel bait stations that would be cleaned and serviced each month. The service contract agreement term would be month-to-month.

#### Recommendation~

Recommend the Board approve the agreement. See Special Reports, Page 27.

#### CONSENT AGENDA

#### PERSONNEL SERVICES

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1.	CERTIFICATED EMPLOYMENT Ryan Cummings, Teacher/MHS, probationary, 2015-16 SY Rafael Gomez, Teacher/MHS, probationary, 2015-16 SY Daniel Nichols, Teacher/CDS, temporary, 2015-16 SY Tyler S. Olson, Teacher/ELA/JPE, temporary, 2015-16 SY Sherry L. Stamper, Teacher/ELA, temporary, 2015-16 SY	<u>CONSENT</u> <u>AGENDA</u>
2.	<u>CERTIFICATED RESIGNATIONS</u> Magdalena Oregel Sandoval, Teacher/MHS, personal reasons, 8/19/15 Lindsay M. Vantress, Teacher/COV, personal reasons, 6/5/15	<u>CONSENT</u> <u>AGENDA</u>
3.	<ul> <li>CLASSIFIED EMPLOYMENT Jana F. Cooper, Clerk II/LRE, 3.5 hour, 10 month, permanent, 8/31/15</li> <li>Allison A. Cortez, Para Educator/KYN, 3.83 hour, 10 month, probationary, 8/17/15</li> <li>Karina N. Gallardo, Para Educator/CLE, 3.5 hour, 10 month, probationary, 8/24/15</li> <li>Angela R. Hale, Para Educator/EDG, 3.5 hour, 10 month, probationary, 8/11/15</li> <li>Ami B. Hill, Para Educator/MHS, 3.83 hour, 10 month, probationary, 8/24/15</li> <li>Deanna M. Jennings, Personal Aide/CLE, 6 hour, 10 month, probationary, 9/8/15</li> <li>Denise Martinez, Para Educator/COV, 3.5 hour, 10 month, probationary, 8/17/15</li> <li>KaRyn K. Mertz, Speech Language Instruction Assistant/DO, 7.5 hour, 10 month, probationary, 8/20/15</li> <li>Jonathan S. Nieto, Personal Assistant/MCK, 7 hour, 10 month, probationary, 8/24/15</li> <li>Araceli Raya, Elementary School Secretary/ELA, 8 hour, 10 month, probationary, 8/28/15</li> <li>Elisa Sanchez, Stars Activity Provider/COR, 3.75 hour, 10 month, probationary, 8/11/15</li> <li>Kathy Thao, Speech Language Instruction Assistant/DO, 7.5 hour, 10 month, probationary, 8/27/15</li> <li>Sariah K. Thomas, Para Educator/PRE, 3.75 hour, 10 month, probationary, 8/11/15</li> <li>Hadrea D. Tucker, School Technology Lead/OLV, 6.5 hour, 10 month, probationary, 8/11/15</li> <li>Heather J. Wright, Para Educator/YGS, 6 hour, 10 month, probationary, 8/11/15</li> </ul>	<u>CONSENT</u> <u>AGENDA</u>
4.	CLASSIFIED PROMOTION	CONSENT

Giselle Ferreira, Elementary School Secretary/ELA, 8 hour, 10 month, to PBIS Coordinator/DO, 8 hour, 10 month, probationary, 8/28/15

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(Personnel Services - continued)

- 5. <u>CLASSIFIED LAYOFF RE-EMPLOYMENT</u>
  - Sarah F. Borrasso, Para Educator/YGS, 3.5 hour, 10 month, permanent, 8/11/15
  - **Yesenia Y. Cachu Rios,** Elementary Student Support Specialist/MCK, 6 hour, 10 month, permanent, 8/11/15
  - **David S. Calapini,** Para Educator/MCD, 3.75 hour, 10 month, permanent, 8/11/15
  - Janice L. Capote, Para Educator/ARB, 3.5 hour, 10 month, permanent, 8/11/15
  - **Sandra Castelo,** Para Educator/ARB, 3.5 hour, 10 month, permanent, 8/11/15
  - **Leticia Collier,** Para Educator/LIN, 3.75 hour, 10 month, permanent, 8/11/15
  - **Vonita E. Elder,** Para Educator/ARB, 2 hour, 10 month, permanent, 8/11/15
  - **Steven J. Gaddy,** Para Educator/MCK, 3.5 hour, 10 month, probationary, 8/11/15
  - **Angela R. Hale,** Elementary Student Support Specialist/EDG, 3.5 hour, 10 month, permanent, 7/15/15
  - **Rosa M. Hernandez,** Para Educator/OLV, 6.5 hour, 10 month, permanent, 8/11/15
  - **Darci L. Howell,** Para Educator/ELA, 3.5 hour, 10 month, permanent, 8/11/15
  - JoDee K. Kaylor, Clerk II/YGS, 8 hour, 10 month, permanent, 8/11/15
  - Maria R. Macias, Para Educator/MCD, 3.75 hour, 10 month, permanent, 8/11/15
  - Laura M. Montgomery, Para Educator/ELA, 3.5 hour, 10 month, permanent, 8/11/15
  - **Celene Puente-Arroyo,** Para Educator/OLV, 3.5 hour, 10 month, permanent, 8/11/15
  - **Melissa Quintero,** Para Educator/ARB, 3.75 hour, 10 month, permanent, 8/11/15
  - **Helena F. Rogers,** Para Educator/LIN, 3.75 hour, 10 month, permanent, 8/11/15
  - **Kelsey J. Sims,** Para Educator/CLE, 3.5 hour, 10 month, permanent, 8/11/15
  - **Carol S. Soriano,** Para Educator/ARB, 3.5 hour, 10 month, permanent, 8/11/15
  - **Kristiana J. Trapp,** Para Educator/COV, 3.5 hour, 10 month, permanent, 8/11/15
  - **Traci B. Trujillo,** Para Educator/MCD, 3.75 hour, 10 month, permanent, 8/11/15
  - **Kaozouashanou Z. Vang,** Para Educator/MCK, 3.5 hour, 10 month, probationary, 8/11/15
  - **Hadiyah Walker,** Para Educator/ARB, 3.5 hour, 10 month, permanent, 8/11/15
  - **Lisa R. Wellington,** Para Educator/JPE, 6 hour, 10 month, permanent, 8/11/15
  - **Karen J. Williams,** Para Educator/CLE, 3.5 hour, 10 month, permanent, 8/11/15
  - **Jamie Xiong,** Para Educator/JPE, 3.5 hour, 10 month, permanent, 8/11/15
  - Mary Yang, Para Educator/CLE, 3.5 hour, 10 month, permanent, 8/11/15

CONSENT AGENDA (Personnel Services – continued)

- 6. <u>CLASSIFIED TRANSFER</u>
  - Melissa V. Davis, Para Educator/MHS, 3.83 hour, 10 month to Personal Aide/KYN, 6.5 hour, 10 month, permanent, 8/24/15

#### 7. CLASSIFIED RESIGNATIONS

- Jana F. Cooper, Para Educator/LRE, 3.5 hour, 10 month, accepted another position within the district, 8/31/15
- **Angela R. Hale,** Elementary Student Support Specialist/EDG, 3.5 hour, 10 month, accepted another position within the district, 7/31/15
- **Stephanie G. Lira,** Elementary Student Support Specialist/ELA, 6 hour, 10 month, personal, 6/30/15
- **Kenneth E. Martinez,** Stars Activity Provider/OLV, 3.75 hour, 10 month, continuing education, 9/4/15
- Jordan M. McMartin, Stars Activity Provider/DOB, 3.75 hour, 10 month, personal, 9/11/15
- Mikaela J. McMartin, Stars Activity Provider/DOB, 3.75 hour, 10 month, personal, 9/11/15
- **Donella E. Patalon,** Para Educator/DOB, 3 hour, 10 month, personal, 8/1/15
- **Araceli Raya,** After School Program Support Specialist/ELA, 6 hour, 10 month, accepted another position within the district, 8/27/15
- **Kristiana J. Trapp,** Para Educator/COV, 3.5 hour, 10 month, personal, 8/10/15
- **Andrea D. Tucker,** Para Educator/OLV, 6 hour, 10 month, accepted another position within the district, 7/31/15

See Special Reports, Pages 28-33.

#### **BUSINESS SERVICES**

1. DONATIONS TO THE DISTRICT

#### Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the following donations:

#### A. <u>CEDAR LANE ELEMENTARY SCHOOL</u>

- a. Mr. Ripley donated \$200.
- b. Marysville Church of Christ donated \$400.

#### B. ELLA ELEMENTARY SCHOOL

a. The American Legion Auxiliary, Unit 807, donated miscellaneous school supplies valued at \$200.

#### C. LINDHURST HIGH SCHOOL

a. Nor-Cal Mountain Valley Girls Softball Association donated \$2,166 to the softball club.

#### CONSENT AGENDA

#### <u>CONSENT</u> <u>AGENDA</u>

#### FACILITIES AND ENERGY MANAGEMENT DEPARTMENT

#### 1. <u>REQUEST FOR AUTHORIZATION — LINDHURST HIGH SCHOOL QUAD</u> <u>AREA UPGRADES</u>

CONSENT AGENDA

#### Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve authorization to seek bid proposals for the needed upgrades to the Lindhurst High School underground infrastructure and concrete repair and replacement of the quad area.

#### Background~

This project is to be publicly bid, and DSA review and approval will be required along with a DSA approved inspector. In addition, additional testing requirements will be necessary related to compaction and density and strength of the concrete, rebar, and other related items. The project will be managed by the Facilities Department in conjunction with Rainforth Grau Architects, Inc. (RGA).

The scope of services will include, but not limited to, the following: (1) removal and hauling of interior quad and walkways, (2) removal and hauling of existing gas line distribution piping (+/- 2,000 LF), and (3) installation of shut off valves and regulators and other necessary components, pouring of the new concrete flatwork, and ADA accessibility upgrades as required by DSA.

Coordination and approval with the fire marshal will be necessary along with support from PG&E. This project will be funded from one or all of the following accounts: maintenance funds, one-time general funds, or general funds from prior year's fund balance.

#### Recommendation~

Recommend the Board authorize the district to proceed with seeking bid proposals.

### 2. PROJECT AUTHORIZATION #71-R1 FOR PROFESSIONAL SERVICES FOR HVAC PROJECT AT LINDHURST HIGH SCHOOL AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request approval of Project Authorization (PA) #71-R1 under the Master Agreement for Rainforth Grau Architects, Inc. (RGA) for professional architectural services for the HVAC project at Lindhurst High School in the amount of \$425,000.

#### Background~

The scope of services includes, but not limited to, the following: site investigation, prepare project specifications, drawing and bid documents, assisting in bidding and bid negotiation services, mechanical, structural and electrical engineering coordination, two construction cost estimate, construction administration, and post construction services. (Facilities and Energy Management Department/Item #2 - continued)

The estimated (stipulated sum) breakdown of the \$425,000 is as follows:

Preparation of Construction Documents	\$ 50,250
Schematic Design	\$ 43,750
Design Development	\$ 26,250
Construction Documents	\$ 43,750
Bidding/Negotiations	\$ 8,750
DSA Review/Approval	\$ 8,500
Construction Administration	\$ 35,000
Coordination of Mechanical Engineering	\$140,000
Coordination of Structural Engineering	\$ 20,000
Coordination of Electrical Engineering	\$ 20,000
Coordination of Plumbing Engineering	\$ 20,000
Post Construction/Project Closeout/Certification	\$ 8,750

This project will be funded from one-time dollars (fund 1). DSA review and approval along with a DSA approved inspector are required along with testing and commissioning.

#### Recommendation~

Recommend the Board approve the PA. See Special Reports, Pages 34-36.

#### End of Consent Agenda

#### NEW BUSINESS

#### EDUCATIONAL SERVICES

#### 1. <u>RESOLUTION 2015-16/07 — AVAILABILITY OF TEXTBOOKS AND</u> <u>INSTRUCTIONAL MATERIALS</u>

#### Purpose of the agenda item~

The purpose of the agenda item is to request the Board set a public hearing to approve a resolution on the availability of textbooks and instructional materials for the 2015-16 school year.

#### Background~

Education codes require the Board of any local educational agency receiving state instructional materials funds hold a public hearing on the availability of textbooks and/or instructional materials.

#### Recommendation~

Recommend the Board set a public hearing for the 9/22/15 board meeting. See Special Reports, Pages 37-40.

#### SET PUBLIC HEARING (9/22/15)

#### PURCHASING DEPARTMENT

## 1. <u>RESOLUTION 2015-16/08 — DISPOSAL OF OBSOLETE TEXTBOOKS/</u><u>INSTRUCTIONAL MATERIALS FOR THE 2015-16 SCHOOL YEAR</u> Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve a resolution to authorize disposal of obsolete elementary and secondary textbooks and instructional materials for the 2015-16 school year.

#### Background~

In the normal course of operations, the district accumulates obsolete textbooks and instructional materials. These items are worn or have been replaced by new editions or adoptions. The volume of obsolete materials can vary throughout the year with most materials having little or no estimated value due to age and/or condition.

There is a need to have authorization in place for ongoing removal of instructional materials that has been declared obsolete. Education Code Section 60510, 60530, and Board Policy 3270 outline procedures for proper disposal of these items. There will be an emphasis to have items with any value sold. Materials with no value may be donated, recycled, or sent to disposal.

#### Recommendation~

Recommend the Board approve the resolution. See Special Reports, Page 41.

#### **BUSINESS SERVICES**

#### 1. <u>2014-15 UNAUDITED ACTUALS FINANCIAL REPORT</u> Purpose of the agenda item~

**MOTION** 

The purpose of the agenda item is to request the Board review and approve the 2014-15 Unaudited Actuals Financial Report.

#### Background~

Under the July 1 budget adoption timeline, the Board adopted the 2015-16 budget in June before the 2014-15 books were closed. The Board is now requested to review the 2014-15 unaudited actual financial results and accompanying SACS forms. The Assistant Superintendent of Business Services will make a presentation for this agenda item.

#### Recommendation~

Recommend the Board review and approve the 2014-15 Unaudited Actuals Financial Report. (Information is included in each board member's packet and available to review online or in the Superintendent's Office.)

#### 2. <u>RESOLUTION 2015-16/09 — ADOPTION OF 2015-16 GANN LIMIT AND</u> <u>MOTION</u> 2014-15 RECALCULATIONS

#### Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the resolution adopting the district's 2015-16 and 2014-15 recalculated Gann Limit.

MOTION

(Business Services/Item #2 - continued)

#### Background~

Pursuant to Government Code Section 7902.1, districts must recalculate the prior year Gann Limit along with the current year Gann Limit. The 2014-15 Gann Limit has been recalculated to reflect the unaudited actual financial results, and the 2015-16 Gann Limit has been established. The Gann Limit calculation is required by law and is performed using state software.

#### Recommendation~

Recommend the Board approve the resolution adopting the 2014-15 recalculated Gann Limit and establish the 2015-16 Gann Limit and appropriations subject to limitation. See Special Reports, Pages 42-45. (Information is included in the Unaudited Actuals Financial Report in each board member's packet and available to review online or in the Superintendent's Office.)

#### **<u>CLOSED SESSION</u>** - continued if needed

If the Board did not complete all items on the closed session agenda, they will continue closed session.

#### **ADJOURNMENT**

NEXT REGULAR BOARD MEETING - September 22, 2015 - 5:30 P.M. - DISTRICT BOARD ROOM

#### SCHOOL BOARD MEETING FORMAT

#### What is a School Board Meeting?

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

#### Notification of Meetings

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- \* Posted on the MJUSD district website at <u>www.mjusd.com</u>.
- \* Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent's Office, Room 101].
- \* Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

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